

<b>Report to</b>	Melksham Area Board
<b>Date of Meeting</b>	24/04/2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Great Hinton Memorial Hall <b>Project Title:</b> Great Hinton Hall fire door automatic closers <a href="#">View full application</a>	£600.00
<b>Applicant:</b> Bloom in Melksham <b>Project Title:</b> south West in Bloom Melksham <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Young Melksham <b>Project Title:</b> Canberra Centre drop in afternoon cafe. <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Young Melksham <b>Project Title:</b> Replacement toilets for The Canberra Centre <a href="#">View full application</a>	£7500.00
<b>Applicant:</b> Enigma Twirl Team <b>Project Title:</b> Enigma Twirl Team Trailer to perform in Carnivals <a href="#">View full application</a>	£1500.00
<b>Applicant:</b> Melksham 800th Anniversary Celebration Planning Group <b>Project Title:</b> MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE <a href="#">View full application</a>	£2150.00
<b>Applicant:</b> Melksham Cricket Club <b>Project Title:</b> Access Pathway <a href="#">View full application</a>	£976.69

<b>Applicant:</b> Short Mat Bowls <b>Project Title:</b> Short Mat Bowls Club -- New  <a href="#">View full application</a>	£3841.68
<b>Applicant:</b> Melksham junior parkrun <b>Project Title:</b> Melksham junior parkrun  <a href="#">View full application</a>	£1500.00
<b>Applicant:</b> Melksham United Church <b>Project Title:</b> Melksham United Church tables  <a href="#">View full application</a>	£750.00

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Financial provision had been made to cover this expenditure.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">3266</a>	Great Hinton Memorial Hall	Great Hinton Hall fire door automatic closers	£600.00
<b>Project Description:</b> The trustees have made a fire risk assessment and realise that it is unsafe for the hall users to wedge open the fire doors. To provide a safe environment and avoid risk to persons and property we need to install automatic closers on three doors which will be activated by the fire alarm. This will also meet the requirements of our insurers.  All users will benefit from a safer environment that the automatic closing fire doors will provide in event of an emergency. Regular users are members of the Art and Craft Club Short Mat Bowls Club Lunch Club Ladies Club and the Parish Council. The Community Committee organise events for villagers in it every three months with any surplus over costs donated to the Hall funds. Villagers also hire it for private events and childrens parties. With a thatched property just down-wind of the Hall the hall committee is very aware of the need to contain any fire before the arrival of the fire services.			
<b>Input from Community Engagement Manager:</b>  This is an application to the community grant capital budget. £ 285 has been contributed towards costs from the village hall committee reserves.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3264</a>	Bloom in Melksham	South West in Bloom Melksham	£1000.00
<b>Project Description:</b> Each year we enter Britain In Bloom, this year we plan to renovate a forgotten garden and also to make flags to be erected in the Market Place to mark the 800th Year of the granting of a market Charter to Melksham.  The flags will decorate the Town Hall and the Market Place to act as a reminder to the inhabitants of the long history of our town. The projects are bigger than anything done previously. They will be very visible to the whole of the town and are wanted as a fitting memorial to this special year.			
<b>Input from Community Engagement Manager:</b>  This is an application to the community grant capital budget. No match funding is provided or required.			
<b>Proposal</b> That the Area Board determines the application.			

Application ID	Applicant	Project Proposal	Requested
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<a href="#">3145</a>	Young Melksham	Canberra Centre drop in afternoon cafe.	£5000.00
<p><b>Project Description:</b>  We plan to create two new after school drop-in sessions running every Monday and Wednesday from 3pm till 6pm where secondary school aged young people can come and enjoy a drink light snack and most importantly a chat. These sessions would provide a vehicle for other organisations to informally engage with the young people in a neutral safe environment. It is our intention that the youth cafe would have regular visits from partner agencies such as Motiv8 drug and alcohol service Sexual Health Team and advocacy organisations such as Healthwatch.</p> <p>The project is aimed at all secondary school aged young people. Our main target will be those attending Melksham Oak however we will be available to those from other schools as we would remain open until 6pm. Our current evening youth clubs are open on Wednesdays for years 7 and 8 and Thursdays for years 9 and up. Having these additional afternoon sessions will increase the opportunities for young people to come and seek advice. The project will mean there is a far greater opportunity for our skilled youth workers to be able to offer 1-2-1 support and to signpost to relevant partner organisations. This project would offer a unique opportunity to speak with the hard to reach young people from the more disadvantaged areas of our community as well as the wider cohort. It gives them a safe environment they can go and spend time with friends and the youth work team. It will also present a fantastic opportunity for other agencies to come along and meet with the local young people and be there to offer advice and hear their voice. A great example would be someone from the local policing team who would come down on a regular basis to build a positive relationship with the local young people as opposed to having the one who is only ever seeing the negative side of the young people in the town. Melksham has areas of deprivation and not all young people have ready access to a computer, the internet and a printer in their home environment. Part of our offer at the youth cafe will be free access to a computer and the internet. We have seen through our existing work that there is a need for targeted support for those from challenging backgrounds where for many reasons the young person does not get the advice and support at home that others get. We anticipate this project would attract 15 to 25 young people to each session.</p> <p><b>Input from Community Engagement Manager:</b></p> <p>This is an application to the youth revenue budget, requesting a £ 5,000 contribution towards total project costs of £ 16,600. Match funding is being contributed through external grants, income generation, volunteer time and reserves.</p> <p><b>Proposal</b>  That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
<a href="#">3267</a>	Young Melksham	Replacement toilets for The Canberra Centre	£7500.00
<p><b>Project Description:</b>  We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children.</p> <p>Young Melksham provides a youth service for young people in the Melksham community including those from areas of financial deprivation and low-income households. 10% of residents in the Melksham Community Area live in areas of high deprivation compared to 4% of Wiltshire residents living in some of the most deprived areas nationally and 13.5% of children and young people under 20</p>			

in Melksham Community Area live in low-income families. This is higher than the Wiltshire average of 10.6% The youth club sessions and holiday activities we provide support a wide range of young people in the Melksham Community Area including those who live in low-income households. We run a Membership Assistance scheme for families that would like to send young people to the centre but would struggle with the cost. We especially recognise this can be a challenge for those with several children. Our aim is that no young person should be excluded from attending based on ability to pay. We are updating the toilet facilities at The Canberra Centre in Melksham. The facilities at present are not fit for use as they are out-dated and deteriorating quickly. The toilets are often extremely difficult to flush especially for the young people who use the hall on most week days. The taps are difficult to fully turn off thus leading to water waste. The current facilities limit the way in which the building can be used as well as preventing people from hiring the hall especially in the case of people with disabilities or very young children. The new toilet facilities will be compliant with the Disability Discrimination Act DDA 2005 and current safety standards. We will install one disabled toilet and five unisex cubicles with water saving toilets and replace the current taps with push button taps in order to save water usage. There are currently no baby changing facilities in the hall and the installation of a baby changing unit will provide further opportunities for hiring the hall. We intend to use this grant towards the costs of installing new water saving products in the unisex cubicles. This project will bring our community together by providing better facilities which can be used by a wider range of users including those with young children through the installation of a baby changing unit. The Melksham Seniors Forum are starting a Tea and Talk session at The Canberra Centre on Sunday afternoons with the aim to bring the older and younger generations of Melksham together and provide a space for the older generation to socialise. Through this project we will provide a safer and cleaner space for the hall users. We will also provide a greater environmentally friendly facility for our users by saving water with the installation of water saving toilets and push button taps. At present the taps are difficult to turn off many of our young people leave the taps on and by adding push button taps the water will be rationed thus saving a considerable amount of water. We will also be able to raise awareness of why we have fitted the new facilities and how they save water amongst the some 200 young people we are in contact with each week. A measurable impact will be seen in a reduction to The Canberra Centres water bill due to the water saving facilities having been installed. We also regularly speak to the young people and ask for their feedback about the centre and the activities on offer and they have expressed a need to update the toilets. We also know from potential hall users that one of the reasons why they have not hired the hall is due to the facilities being outdated and not in good working order. This is true of the toilets which have been in place since the 1960s and are therefore not fit for purpose and are not compliant with the latest safety standards or water saving options available. We will replace the separate male and female rooms with five unisex gender neutral cubicles and one disabled cubicle. We will ask our youth club members and other users who hire the hall for feedback once the new facilities have been installed. We would like to see an increase in people using the hall outside youth club sessions as a result of the new toilet installation. Source Local Deprivation Calculation based on Index of Multiple Deprivation Department for Communities and Local Government 2015. Source Percentage of Children and Young People Under 20 in Low Income Families 2013 HMRC.

**Input from Community Engagement Manager:**

This is an application to the community grant capital budget, requesting a £ 7,500 contribution towards total project costs of over £ 21,000. Match funding is being contributed through external grants, volunteer time, income generation and reserves.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3078</a>	Enigma Twirl Team	Enigma Twirl Team Trailer to perform in Carnivals	£1,500 (now reduced to £700)

**Project Description:**

(Original statement)

The teams trailer that is used during summer and autumn to perform in local carnivals is old unsafe and is now beyond repair. We are applying for help to meet the cost of a new trailer and estimating that this will cost us approximately £ 3,000.

Enigma is a Melksham based non-profit organisation that is run by volunteers providing a service to residents in Melksham. Enigma provide experience tuition to children and young people dance gymnastics and baton twirling. The aims of the organisation is to give children and young people the opportunity to build skills such as hand eye co-ordination, flexibility, motor planning, confidence and the ability to be a team player. These skills not only help children stay active and healthy but also gives children life skills that can help with the challenges at school. The new trailer will enable the team members to take part in carnivals for many years to come.

*Further to questions asked, a further statement has been received from the applicant:*

*“The condition of the trailer currently is very bad and we have struggled to find someone will to take on the repairs. We were told at after 7 years of use that the trailer chassis is twisted and beyond repair. I can get photos to support an application. We completed out last couple of carnivals with the trailer on a low loader trailer. Our first look at suitable trailers was in January and we were looking at £3,000 approximately. We then went on to get more quotes for a new trailer and got the cost of a new trailer to £2500 by shopping around. As this cost was still too much money for the team to raise in such a short space of time and on trying to contact Wiltshire Council in February to discuss our application without success, we continued to look for someone willing to repair our current trailer. This seemed like the only affordable option. A week ago we found someone willing to take on our trailer to repair and advised us the cost would be approximately £800 not including collection. We are currently waiting for quotes.*

*So with a grant from Melksham with Parish Council of £100 that has been awarded we are now looking to raise £700.*

*The trailer is used for approximately 11 carnivals every year and carries our generator that powers the lights, huge sound system and the steel frame that this sits in as well as the rigging for lights. Approximately 35 children and young people took part in carnivals last year. We start our carnival recruitment at the end of May.*

**Input from Community Engagement Manager:**

This is an application to the community grant capital budget. No match funding is provided or required.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3153</a>	Melksham 800th Anniversary Celebration Planning Group	MELKSHAM 800th CHARTER ANNIVERSARY CELEBRATION PLAQUE	£2150.00

**Project Description:**

To commission a commemorative stone plaque produced by a Melksham stone mason selected from a tender to celebrate the 800th anniversary of the granting of a charter to hold a weekly market and Michaelmas Fair in Melksham. The plaque will be unveiled on Melksham Town Hall by a VIP supported by an exhibition of relevant work from local schools. BBC Wiltshire Sound wishes to broadcast live from this event. The unveiling launches a weekend of activities to celebrate the Anniversary - including a Town Criers Competition a self-funding medieval banquet and a medieval Fair run by a professional re-enactment organisation.

Context: This year marks the 800th anniversary of the granting in the reign of King Henry 3rd of a Charter to hold a weekly market and an annual Michaelmas Fair in Melksham. Michaelmas falls on the weekend of 27th to 29th September 2019. A group of volunteers from the Melksham community has been established with admin support from Melksham Town Council to undertake the planning management and delivery of a one-off weekend of activities to celebrate this anniversary. The Plaque: It is proposed to launch this celebratory weekend by unveiling a permanent commemorative plaque fitted to the outside wall of Melksham Town Hall. After inviting quotes from a number of stonemasons and specialist metal plate manufacturers a Melksham stonemason is being commissioned to carve and install a stone plaque into the front wall of the Town Hall. The plaque will be unveiled on Friday 27th September 2019 by a VIP. Additionally an exhibition of relevant activities work by children from local schools will be set up in the Town Hall. BBC Wiltshire Sound is interested in broadcasting live from Melksham at the unveiling. Capital costs: we estimate that total capital costs for the weekend will be in the region of £4,200. We have applied for grants from various sources for these capital costs including the Area Board and so far have one firm commitment for £800. MTC has provided some funding towards the running costs of the weekend. Other Weekend Activities: Friday 27th September: a) the unveiling of the commemorative plaque on the front of the Town Hall in Melksham Market Place by a VIP; b) an Exhibition of activities, work from local children. Saturday 28th September: a) Town Criers competition in the Market Place; b) a hopefully self-funding Medieval Banquet held in the Assembly Hall - tickets on sale but possibly allocated on a draw basis if over-subscribed. We plan that any surplus generated from this event will contribute towards meeting other costs for running the weekend. Sunday 29th September: A Medieval Fair with jousting and other appropriate activities such as archery, falconry demonstrations etc. supported by a variety of craft demonstrations and stalls. Benefits: With the exception of the medieval Banquet which will be offered on ticketed basis, it is planned that all other activities during the weekend will be open to all and generally be FREE for the public to attend. It should attract residents from Melksham Town and Without Parish Council areas and the surrounding villages and will be actively promoted to attract people from elsewhere in Wiltshire and further afield. Objectives: The objectives of this commemorative weekend are a) to raise the profile of Melksham and its surrounding villages; b) to enhance the heritage of Melksham to encourage tourists and day visitors to the Melksham area to give people a safe fun weekend that is suitable for everyone; c) to promote the public facilities available throughout the Melksham area d) to offer opportunities for local individuals, businesses and re-enactment groups to provide activities and attractions; e) to provide a platform for local organisations to publicise their activities and membership; f) to generate sufficient income to cover costs for this event. It is anticipated that the historical activities will largely be delivered by experienced specialist re-enactment groups. and will be FREE. Associated capital item costs: we plan to obtain and display a replica of historical documents associated with the granting of the Charter. We have also been advised that we will need to obtain some crowd control barriers and road signs to display in the Market Square - especially if it is deemed that a road closure order is needed for the unveiling event. As hire charges are expensive we have therefore concluded that purchasing a small number would be necessary - and would propose that they subsequently could be stored by MTC and made available to other groups in the town.

**Input from Community Engagement Manager:**

The applicant says the Lord Lieutenant is hopeful of a major VIP to unveil, and the occasion requires a quality plaque made of stone. This is an application to the community grant capital budget. Match funding is being contributed through external grants and donations.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3166</a>	Melksham Cricket Club	Access Pathway	£976.69

**Project Description:**

We wish to install an access pathway for our users. There is no path at the moment and disabled

users parents with buggies have got stuck in the mud. Everyone who uses our building will benefit. Most importantly it will be easier for parents with buggies and disability users to have access to the building.

**Input from Community Engagement Manager:**

The applicant confirms that all the labour is being done by volunteers, which is donated in kind. They wish to improve both entrances or sides of the building as neither has a path to the front door of the building.

This is an application to the community grant capital budget. No match funding is provided or required.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3215</a>	Short Mat Bowls	Short Mat Bowls Club -- New	£3841.68

**Project Description:**

Since the closure of Christie Miller where indoor bowls existed for around 40 years there has been no form of indoor bowls in Melksham. We have had many bowlers' express interest and having obtained a venue at Melksham Town Football Club would like to set up a new Short Mat Bowls Club. This sport covers a wide range of ages abilities and provides a meeting point for socialising as well as enjoying the game.

Short Mat Bowls attracts mature persons of both genders. Since Christie Miller closed a lot of people have shown great interest in coming along to the new Short Mat Bowls Club which provides a great meeting place as well as a challenging game. People of all abilities/ handicaps take part and find the socialising a great help to those who especially live alone, which was what Christie Miller provided.

*Further to questions asked, a further statement has been received from the applicant:*

*“ Just to confirm we have received funding of £200 from Melksham Without Parish Council and confirmation from Sport for All of a donation of £400 not yet received. We are waiting to hear back from Melksham Town Council and the Co-op regarding more possible funding. As you know we are trying to set up a new club with no funding whatsoever. Melksham Town Football Club initially asked for £80 per 3 hr session with the use of storage (something we couldn't get at other possible venues) and we managed to get them down to £50 per session with storage. I know they will not reduce this further. All we hope to do is raise enough money to be up and running with enough raised from Subs and fees, raffles, tea/coffee. We are not looking to make money.”*

**Input from Community Engagement Manager:**

This is an application to the community grant capital budget, requesting a £ 3,841.68 contribution towards total project costs of over £ 7,653. Match funding is being contributed through donations.

If £ 4,070 revenue costs for hall hire and insurance are excluded, the eligible grant is reduced to £1,883 maximum. Contributions could also be sought from TC, PC, football club, business sponsorship?

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3237</a>	Melksham junior parkrun	Melksham junior parkrun	£1500.00



**Project Description:**

Junior parkrun provides children aged 4-14 the opportunity to run a free timed 2Km course manned by volunteers. This encourages children to be active fit and healthy and to engage with their families in the local environment. They can track their performance using the weekly results uploaded on the parkrun website. Running outdoors encourages not only fitness but also resilience and has been shown to be beneficial for mental health and well-being. Junior parkruns are an ideal way to support children's entry into the fitness world and begin a lifelong passion for activity.

The children of Melksham and surrounding areas their families and carers will benefit from making better use of existing Park facilities. This contributes to better health and fitness in addition to better mental welfare of the young people of Melksham.

**Input from Community Engagement Manager:**

This is an application to the community grant capital budget, requesting a £ 1,500 contribution towards total project costs of £ 3,000. Match funding is being contributed by Melksham Town Council and Melksham Without Parish Council.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">3250</a>	Melksham United Church	Melksham United Church tables	£750.00

**Project Description:**

We are in the process of fitting a new kitchen for which we have sufficient funds but the tables in the hall were bought second-hand in the 1960s and are now very unsafe also we need to refurbish the tea station at the front of the church by replacing the work top and tiles to bring it up to current health and safety standards and improve the appearance for our hirers. These include Multi Faith Forum group for bereaved people toddler group Link Hope Debt and others.

Beneficiaries include the Multi Faith Friendship Group for bereaved people, LINK, St. Johns Ambulance, Hope Debt Advice, Little Gems, One Voice, Alcoholics Anonymous and Towns Womens Guild. These are all regular users plus National Childbirth Trust, Daybreak, Melksham Town Council, Melksham Without Parish Council and Stonar School who are occasional hirers and other groups who hire on a one off basis.

**Input from Community Engagement Manager:**

This is an application to the community grant capital budget. No match funding is provided or required.

**Proposal**

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report.

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